

How to introduce an exhibit into evidence

Attorney: **Your honor, permission to approach the witness?**

Judge: Permission granted.

Attorney: **Let the record reflect I'm approaching the witness with what's been previously marked as Exhibit [X]. Do you recognize this document?**

Witness: I do.

Attorney: **Can you briefly describe it for the court?**

Witness: [brief description of the document *and the witness's relationship to it*]

Attorney: **Does it appear to be a fair and accurate copy?**

Witness: It does.

Attorney: **Your honor, permission to move Exhibit [X] into evidence?**

Judge: Any objections?

Opposing **No, your honor.**

counsel

or

Yes, your honor, we object on the grounds of...

Judge [ruling or prompts for further clarification]